



Cinema and Media Studies 491 provides students with the opportunity to earn academic credit for an internship experience.

Before beginning an internship, we advise that you plan ahead. If possible, attend an Internship and Community Service Information Session, offered throughout the quarter by the Community Engagement & Leadership Education Center, 171 Mary Gates Hall <<https://cele.uw.edu>>. These sessions inform you of the services and resources provided by that office, along with answers to questions you may have about internships and earning academic credit.

C LIT/CMS 491 is graded numerically and for "Credit/No Credit" (if requested). Credit is variable, between 1 and 5, with every 3 hours a week you spend at your site (over a 10-week course) being worth 1 credit. **NOTE:** *Student may take up to 12 credits of CMS 491. A maximum of 10 credits of C LIT/CMS 491 may be applied to core elective credits in the major.*

Students must fill out an internship learning contract, found in the "Internships" section of the CMS website <cinema.wu.edu/internships>, and submit the form to the Director of Undergraduate Studies <undergradcms@uw.edu> for approval.

You should be working directly with your site supervisor, making explicit arrangements concerning overall goals, projects, duties, hours, and other expectations. These criteria are to be laid out in the learning contract.

By the end of the quarter, the Director of Undergraduate Studies will send the following forms 1) Internship Evaluation, to be filled out by you; 2) Student Performance Evaluation, to be completed by your supervisor; and 3) Internship Paper Guidelines.

Your grade is dependent on the completion of the first two forms and the submission of the Internship Paper to the Director of Undergraduate Studies <undergradcms@uw.edu>.